



First Lutheran is a vibrant Christian Community where faith and life meet through worship, learning and serving in Jesus' name.

Position Title: Director of Congregational Life and Engagement

Reports to: Lead Pastor
Hours: Full Time

Date: May 2022

PURPOSE STATEMENT: Engage and develop leaders of all ages and stages of life to extend hospitality, build relationships and care for one another, our community and the world.

CORE COMPETENCIES: Hospitality, communication, productivity, interpersonal skills, integrity, creativity, collaboration, facilitation and relationship building.

POSITION DESCRIPTION: A highly energetic and relational professional with a track record of building relationships, developing teams of doers, and executing strategic plans for the volunteer ministry and congregational engagement in the local and broader mission of First Lutheran Church.

PRIMARY DUTIES AND RESPONSIBILITIES:

- Develop and facilitate a strategic plan to identify and empower leaders for volunteer ministry and congregational engagement through the discovery and development of their gifts.
- Implement and oversee training, scheduling, and appreciation of volunteers.
- Develop and facilitate a strategic plan for new member ministry, engagement, and next steps.
- Regularly assess the ministry of congregational life and engagement and vision for its future in light of our mission and values.

POSITION EXPECTATIONS:

- Demonstrate a personal faith in Jesus and commitment to the mission of First Lutheran Church.
- Actively participate in the life of the congregation through worship, fellowship, and service.
- Offer radical hospitality to all.
- Be informed about what is happening at FLC.
- Actively build relationships with staff, members and visitors.
- Adhere to the staff covenant.
- Collaborate with pastors, staff, appropriate boards and committees to carry out the church's mission.
- Attend meetings as needed and requested by the Director of Church Administration or pastors.
- Implement a plan for continued professional growth and goal setting.